

University of Nebraska - Lincoln

DigitalCommons@University of Nebraska - Lincoln

UNOPA Minutes

UNOPA-University of Nebraska Office
Professionals Association

1987

1987-88 UNOPA Executive Board Minutes, July

Follow this and additional works at: <http://digitalcommons.unl.edu/unopaminutes>

"1987-88 UNOPA Executive Board Minutes, July" (1987). *UNOPA Minutes*. 63.
<http://digitalcommons.unl.edu/unopaminutes/63>

This Article is brought to you for free and open access by the UNOPA-University of Nebraska Office Professionals Association at DigitalCommons@University of Nebraska - Lincoln. It has been accepted for inclusion in UNOPA Minutes by an authorized administrator of DigitalCommons@University of Nebraska - Lincoln.

UNOPA

Date and Place: The June 2, 1987 Joint Board Meeting was held in the Electrical Engineering Conference Room (205N/228N WSEC).

Members Present:

Jolene Allen	Sheila Perry
Linda Arnold	Mary Ann Robertus
Leslie Brooks	Kathy Ryan
Jan Harris	Jeanette Theer
Kay Hartmann	Marcy Tintera
Shirley Horstman	Janet Wagner
Connie Husa	Sherryl Wallman
Dorothy Liska	Jan Wassenberg
Kathy Martin	Sandy Watmore
Linda Olson	Norma Wever

Call to Order: The meeting was called to order by President Kay Hartmann.

Minutes: A motion was made by Jan Wassenberg and seconded by Connie Husa to approve the minutes as written.

Committee Reports:

Employee Concerns: No report.

Hospitality: No report.

Membership: No report.

Nominating: No report.

Professional Growth: Kathy Ryan, 1986-87 Professional Growth Director, reported a stress survey is in the process of being typed.

Linda Olson, 1987-88 Professional Growth Director, reported that she has received new ideas for workshops.

Publicity: No report.

Ways and Means: No report.

UNOPA Notes: Kathy Martin reported UNOPA Notes will be published two times a year, approximately in the middle of each school semester. Sandy Watmore and Linda Olson will be assisting with the UNOPA Notes. Sandy will be responsible for hotline flyers.

Old Business:

The Professional Growth Director reported a profit of \$97.65.

Jan Wassenberg reported the results of the ballot on the proposed revision of Bylaw Article V, Section 1G. A total of 98 members voted - 94 yes ballots and 4 no ballots. A motion was made by Mary Ann Robertus and seconded by Marcy Tintera to approve the ballot count as a voting majority.

Sheila Perry asked for verification that \$50 was to be given to the Evening Social Committee from profits of last year's Evening Social. Discussion followed as to how the \$50 should be used. Room rental will be \$25 with \$25 remaining to be used for meat. A motion was made by Janet Wagner and seconded by Norma Wever to give the Evening Social Committee \$50. The discussion which followed indicated that amount might not be sufficient to purchase the meat. A new motion was made by Mary Ann Robertus and seconded by Kathy Ryan to add \$15 more to the original \$50, making the new total \$65 for the Evening Social Committee.

Sheila Perry will publish the 1986-87 UNOPA Annual Report with the assistance of Kathy Martin.

New Business:

Kay Hartmann has appointed Mary Buell to chair the committee to review the drafts of the "Employee Handbook" and the "Personnel Policies and Procedures" manual. The committee will be meeting June 4, 1987. Following the review of the drafts, Mary will submit a report of the committee's findings to Kay.

Discussion was held regarding the archives and the possibility of having one person collect materials to be placed in the archives.

A question was raised as to the advisability of rewriting the duties of the Publicity Chairman to include the UNOPA Notes responsibilities.

Meeting Adjourned

Jeanette Theer
Recording Secretary